

Regulations for Post-Doctorate Fellows

As approved by the Technion Senate in its meeting dated 27/1/02 ⁽¹⁾

1) General

A Post-Doctorate fellow is a student-trainee during the first few years after receiving a Doctorate degree ⁽²⁾ (hereinafter -"the fellow"). Post-Doctorate studies will be conducted with the association of an academic staff member (hereinafter -"the advisor").

2) Approval of Studies

A recommendation for Post-Doctorate studies will be submitted by the head of the academic unit/head of Senate research institute for approval of the Vice President for Academic Affairs. The consent of an academic staff member to serve as the advisor shall be attached to such a recommendation. A letter of invitation will be issued by the Vice President for Academic Affairs.

3) Timing

Post-Doctorate studies will start no later than 5 years after receiving a Doctorate degree.

4) Duration of Studies

The status of Post-Doctorate fellow may be granted for a period of up to one year. The period may be extended for additional periods of up to one year at a time, provided the entire duration of studies shall not exceed 5 years. The procedure for extensions will be the one described in Section 2 above.

5) Termination of Studies

In extraordinary cases, the Vice President for Academic Affairs may approve termination of Post-Doctorate studies, after receiving detailed arguments from the advisor and the head of the academic unit/head of the Senate research institute. In such cases, the fellow will be given an advance notice of at least two months.

6) Studies-Related Travel Abroad

Studies-related travel abroad of fellows will be approved by the Vice President for Academic Affairs, after receiving a recommendation from the advisor and the head of the academic unit/head of the Senate research institute. Financing such travel is subject to budget approval.

7) Scholarships

- a) The purpose of a Post-Doctorate scholarship is to enable the fellow to dedicate his/her entire time to his/her studies. The granting of a scholarship should not be conditioned on performing any work other than the fellow's research.
- b) A fellow who is granted a scholarship will dedicate at least 5 days a week to performing his/her research.
- c) A fellow who is granted a scholarship will be entitled to an annual vacation of 4 weeks.

(1) In case of discrepancy between the Hebrew version and the English version of this document, the Hebrew version shall prevail.

(2) a) Generally, only individuals who have met all requirements for receiving a Doctorate degree, and have corresponding confirmation, are entitled to participate in Post-Doctorate studies.

b) Notwithstanding the above, the Vice President for Academic Affairs may approve Post-Doctorate studies for a period of up to 5 months to individuals who have not yet received said confirmation, provided a written confirmation is issued by university authorities that: (i) a Doctorate thesis was submitted for review, and (ii) all other requirements for a Doctorate degree have been fulfilled. Such approval by the Vice President for Academic Affairs is subject to Doctoral studies not having been completed at the Technion and not having been conducted under the supervision of the advisor. Five months after starting the Post-Doctorate studies, the Vice President for Academic Affairs will check whether or not the Doctorate thesis was approved; in case it was not approved, the Post-Doctorate studies will usually be terminated.

8) *Additional Employment*

A fellow who receives a full scholarship from the Technion, will devote his/her entire time to his/her research and will not be engaged in any additional employment, with or without compensation, during his/her study period. Exceptions, in extraordinary cases, may be approved by the Vice President for Academic Affairs, after receiving a recommendation from the advisor and the head of the academic unit/head of the Senate research institute. Breach of this rule will serve as cause for immediate termination of studies and/or scholarship.

9) *Teaching Associate in Post-Doctorate Track*

The Vice President for Academic Affairs may approve Post-Doctorate studies accompanied by an appointment as Teaching Associate. Such an appointment may be made for one year at a time, provided the entire period will not exceed 3 years.

10) *Teaching*

A fellow who, in addition to his/her studies, teaches at the Technion will be compensated for said teaching. Compensation will be provided either on the basis of employment in the Adjunct academic staff member track (adjunct points) or through the appointment as a Teaching Associate in Post-Doctorate track (as described in Section 9 above).

11) *Discipline*

During Post-Doctorate studies, the fellow is subject to discipline regulations which apply to academic staff members, with the following addition: "Punishments will also include termination of scholarship and/or termination of studies."

Scholarships from Technion Funds

The following rules will apply to fellows who are granted a scholarship (including partial) from Technion funds (hereinafter -"scholarship"):

- a) A recommendation for a scholarship will be submitted by the head of the academic unit/head of the Senate research institute, after consulting the departmental preparatory committee/the Senate research institute council.
- b) A committee comprising of the Vice President for Academic Affairs (chairperson), the Vice President for Research, the Dean of Graduate Studies and 4 Senate members appointed by the Steering Committee, will be in charge of allocating the scholarships.
- c) A scholarship will be granted for a period of one year, with the possibility for extension of up to two more years, one year at a time.

Procedures Concerning Post-Doctorate Fellows

Scholarships

1. Approval of Post-Doctorate studies or the granting of Post-Doctorate scholarship does not create employee-employer relationship between the Technion and the Post-Doctorate fellow (hereinafter -"the fellow"). In particular, the granting of a Post-Doctorate scholarship should not be conditioned on any employment beyond the research conducted by the fellow.
2. A recommendation for a Post-Doctorate scholarship will be submitted by the head of the academic unit/the head of the Senate research institute for approval of the Vice President for Academic Affairs, ordinarily together with the recommendation for approving the studies themselves. When a recommendation for granting of scholarship is approved, the Vice President for Academic Affairs will notify the fellow, ordinarily along with an invitation for studies.
3. Minimal and maximal levels of Post-Doctorate scholarships will be determined by the management.
4. The granting of a Post-Doctorate scholarship is subject to budget approval.
5. A Post-Doctorate scholarship will not be granted to a person who has held a faculty appointment as an academic staff member of the Technion in the "ordinary" track, or in the Teaching Associate track, or in the Research Staff track (according to Sections 171.2, 171.4 and 172.2 in the Academic Regulations).
6. A Post-Doctorate scholarship will ordinarily be paid in monthly installments.
7. When a fellow's studies are terminated, so will be his/her scholarship.

Teaching Associates in the Post-Doctorate Track

8. Employment terms of a Teaching Associate in the Post-Doctorate track will be defined within the framework of a personal agreement.
9. Budgeting the appointment of a Teaching Associate in the Post-Doctorate track will be on account of faculty slots, designated slots, or budget allocation for adjuncts.

Teaching

10. A Post-Doctorate fellow who teaches at the Technion in addition to his/her Post-Doctorate studies, will be compensated, and will not teach as a volunteer. Wages will be determined on the basis of the fellow's employment as an adjunct academic staff member (adjunct points) or as a Teaching Associate in the Post-Doctorate track.

Additional Employment

11. The maximal scope of additional employment of a fellow is one day a week, but it is preferred that additional employment will not exceed half that scope.

Updating

12. The academic units are responsible for updating the Vice President for Academic Affairs on the following:
 - a) Actual beginning of studies (arrival of the fellow at the department).
 - b) Actual termination of studies (fellow's departure).
 - c) Vacation.
 - d) Illness that exceeds 14 days.

Health Insurance

13. The fellow is responsible to obtain health insurance for the duration of his/her studies.