

Commencement of Visit

Date: _____

Please attach a passport photo

To: Ayellet Katalan
Office of the Executive Vice President for Academic Affairs

From: _____ Department: _____
Head of the department

This is to inform you that the visitor has arrived at my department:

Surname: _____ Given Name: _____

Date of birth: _____

Technion no. /Id. no. _____ Nationality: _____

Period of visit at the Technion: from _____ until _____

Period of visit in Israel: from _____ until _____

Address: _____

Bank account no. _____ bank name _____ branch no. _____

I would be grateful for payment accordingly

Sincerely,

Head of the department

To: The financial department:

Please pay the visitor: _____

Sincerely,

Ayellet Katalan

Date: _____